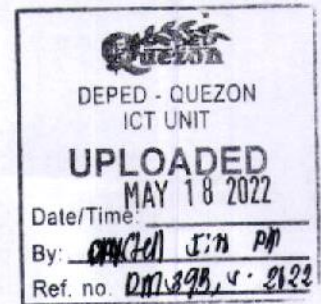




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



13 May 2022

DIVISION MEMORANDUM

DM No. 398, s. 2022

MAPPING OF SCHOOLS WITHOUT SCHOOL SITE SURVEY AND SUBMISSION OF VARIOUS DOCUMENTS FOR REIMBURSEMENT

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
School Heads in-charge of Governance and Operations
Public Elementary and Secondary School Heads
Division School Titling TWG
All Concerned

1. With the objective of maximizing the utilization of fund for Land Titling, this Office will gather data on the unsurveyed school sites across the Division for a possible SDO intervention.
2. To facilitate data gathering, all schools with issues and concerns on land surveying are advised to provide responses using this link, tinyurl.com/QZNSURVEY not later than **May 18, 2022**. Relatively, those schools who have performed land surveying and incurred other expenses related to the transfer of title may submit the necessary documents for reimbursement like Official Receipt, Business and Mayor's Permits of the Surveyor, Billing Estimate, and others that may support the claim.
3. Immediate compliance and widest dissemination of this Memorandum is enjoined.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-in-charge
Office of the Schools Division Superintendent

sgodra05/13/2022

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